



Contract Trainer Job Posting

2024

Position Summary

The primary function of this position is to provide training, speaking engagements, and facilitation services for **Indigenous Corporate Training Inc.**'s (ICT) live guided group training sessions. Another function is to implement and deliver course content in easy-to-digest information both in person and virtual delivery. Trainer responsibilities will also align with the ICT Vision and Mission.

Responsibilities and Duties

- Work collaboratively with ICT's team to provide outstanding virtual and in-person training services for all current and newly developed training courses.
- Provide well-reasoned, insightful, unbiased and accurate responses to questions and discussions raised during training sessions.
- Provide information in an encouraging manner that creates a safe learning environment, free of guilt and shame.
- Be capable of expertly providing training/facilitation of all our current courses without training assistance, within 6 months.
- Be capable of expertly providing training/facilitation in any subsequently developed courses, within a reasonable amount of time.
- Travel as required to ICT's clients' locations across Canada to provide in-person training.
- Supply required computer and presentation equipment.

Qualifications

- Having a Bachelor's degree in Political Science, Commerce, Communications, or any field related to Indigenous Studies is considered a valuable asset.
 - We will consider relevant work experience as a substitute for formal education in these fields.



- Strong knowledge and experience delivering information about Indigenous relations from pre-contact history to current relationships with business and government.
 - History of Indigenous Peoples in Canada and BC.
 - Ability to contextualize that history to draw the relevance from a business perspective.
 - Knowledge of recent legislative changes and initiatives.
 - Diverse knowledge of Indigenous culture and governance structures of Indigenous communities in BC.
- Strong knowledge developed over a minimum of 5 years from working collaboratively between business, governments of all levels and Indigenous governments and communities.
- Experience speaking and providing facilitation of groups from 20 to 200 people.
- Experience with conflict resolution techniques, managing difficult conversations and having strong listening skills.
- Ability to adapt to in-class situations to keep the learning outcome on track but also to be responsive to where learning needs to go.
- Sense of humour and general curiosity about people and their growth.
- Organized, excellent time management skills.

Additional Information

This is a contractor position with no guaranteed number of sessions available at any time.

Indigenous Corporate Training Inc. recognizes the importance of a diverse workplace and is committed to being an affirmative action/equal opportunity employer and does not discriminate based on identity. Indigenous people, people of colour, Two-Spirit or LGBTQA+ people, and members of other marginalized groups are strongly encouraged to apply.

Applications will be accepted on a rolling basis. Only qualified applicants will be contacted for an interview. Submit your cover letter and your resume to operationsmanager@ictinc.ca. Please also send us a short clip of your training if you have it.