



Contract Trainer Job Posting 2023

Position Summary

The primary function of this position is to provide training, speaking engagements, and facilitation services for **Indigenous Corporate Training Inc.'s** (ICT) live guided group training sessions. Another function is to implement and deliver course content in easy to digest information both in person and virtual delivery. Trainer responsibilities will also align with the ICT Vision, Mission and Values.

Responsibilities and Duties

- Work collaboratively with ICT's team to provide outstanding virtual and in-person training services for all current and newly developed training courses.
- Provide well reasoned, insightful, unbiased and accurate responses to questions and discussions raised during training sessions.
- Provide information in an encouraging manner that creates a safe learning environment, free of guilt and shame.
- Be capable of expertly providing training/facilitation of all our current courses without training assistance, within 6 months.
- Be capable of expertly providing training/facilitation in any subsequently developed courses, within a reasonable amount of time.
- Travel as required to ICT's clients' locations across Canada to provide in-person training.
- Supply required computer and presentation equipment.

Qualifications

- Having a Bachelor's degree in Political Science, Commerce, Communications, or any field related to Indigenous Studies is considered a valuable asset.
 - We will consider relevant work experience as a substitute for formal education in these fields.
- Strong knowledge and experience delivering information about Indigenous relations from pre-contact history to current relationships with business and government.



- History of Indigenous Peoples in Canada and BC.
- Ability to contextualize that history to draw the relevance from a business perspective.
- Knowledge of recent legislative changes and initiatives.
- Diverse knowledge of Indigenous culture and governance structures of Indigenous communities in BC.
- Strong knowledge developed over a minimum of 5 years from working collaboratively between business, governments of all levels and Indigenous governments and communities.
- Experience speaking and providing facilitation of groups from 20 to 200 people.
- Experience with conflict resolution techniques, managing difficult conversations and have strong listening skills.
- Ability to adapt to in-class situations to keep the learning outcome on track but also to be responsive to where learning needs to go.
- Sense of humour and general curiosity about people and their growth.
- Organized, excellent time management skills.

Additional Information

This is a contractor position with no guaranteed number of sessions available at any time.

Indigenous Corporate Training Inc. recognizes the importance of a diverse workplace and is committed to being an affirmative action/equal opportunity employer and does not discriminate based on identity. Indigenous people, people of color, Two-Spirit or LGBTQA+ people, and members of other marginalized groups are strongly encouraged to apply.

Applications will be accepted on a rolling basis. Only qualified applicants will be contacted for an interview. Please submit your cover letter and your resume to [**operationsmanager@ictinc.ca**](mailto:operationsmanager@ictinc.ca).